

**USPC-NUS CALL FOR PROPOSALS 2019**  
**Joint Innovative Projects in Higher Education**

**APPLICATION FORM**

**Deadline to apply:**  
**March 29, 2019**

**CONTACTS & INFORMATION**

For questions and further details related to the call please contact:

Dr. Mariana Losada, USPC-NUS Programme Director [mariana.losada@sciencespo.fr](mailto:mariana.losada@sciencespo.fr)

Ms. Tham Chuey Peng, Manager, Office of the Senior Deputy President and Provost, NUS,  
[chueypeng@nus.edu.sg](mailto:chueypeng@nus.edu.sg)

# 1. PROJECT GENERAL INFORMATION

1.1 Title:

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1.2 Keywords:

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1.3 Scientific domain:

- Human and Social Sciences  Biology, Agronomy, Animal and Plant Production, Food
- Medicine and Public Health
- Earth Sciences and Astronomy  Mathematics, Physics, Chemistry & Engineering
- Information and Communication Technologies

1.4 Abstract (half a page maximum, suitable for public reports and communication materials)

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## 2. PRINCIPAL INVESTIGATOR

### At UNIVERSITE SORBONNE PARIS-CITE (USPC)

Institution:

Research Unit:

Principal Investigator (Name, Last name):

Email:

Phone number:

### At the NATIONAL UNIVERSITY OF SINGAPORE (NUS)

Department and Faculty:

Principal Investigator (Name, Last name):

Email:

Phone number:

### 3. DESCRIPTION OF THE PROJECT (2500 words maximum)

3.1 General description, background and objectives (describing the project objective, academic interest, feasibility, methodology, the value the project represents for the French-Singapore collaboration in the field and its potential for future endeavours between the two institutions).

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3.2 Expected results, deliverables:

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3.3 References (2 pages maximum):

3.4 Composition of the team in France and in Singapore. Please include a short curriculum vitae for each member of the team (1 page with a list of their main education and teaching achievements).

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3.5 Timeline (up to 12 months):

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## 4 BUDGET

4.1 The proposed budget should be split into equal parts (50:50) between NUS and the USPC member institution submitting the proposal. When preparing the budget, please ensure that it is in accordance to your institutions' human resource and finance guidelines. Sufficient details and justifications should be provided for each request and items in the budget must be directly relevant to the proposed project. Please refer to Annex 1 for co-funding arrangement.

Item	Budget Justification	No.	Cost per Head* <sup>1</sup>	Budget*	Indicate name of the institution which will bear the expenditure
Expenditure on Manpower					
<b>Sub-total</b>					
Item	Budget Justification	No.	Cost per Item*	Budget*	Indicate name of the institution which will bear the expenditure
Equipment/Facilities					
<b>Sub-total</b>					
Item	Budget Justification	No.	Cost per Item* <sup>1</sup>	Budget*	Indicate name of the institution which will bear

<sup>1</sup> Indicate no. of days and no. of hours hired where applicable

						<b>the expenditure</b>
Other Operating Expenditure (consumables, materials)						
<b>Sub-total</b>						
Overseas Travel						
<b>Sub-total</b>						
<b>Grand Total</b>						

\* Please state the budget in the currency of the country where the expenditure will be charged to NUS (SGD) or the USPC member institution (EURO). Please use the exchange rate 1 EURO = SGD 1.65

## 5 PROJECT IMPLEMENTATION SCHEDULE

List of Activities	2019							2020				
	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May

Submitted by	
<hr/> <b>Name of NUS PI</b>	<hr/> <b>Signature/Date</b>
<hr/> <b>Name of USPC PI</b>	<hr/> <b>Signature/Date</b>

Annex 1 Guidelines for Fundable / Non-Fundable Items

Type of Expenses	Description
<b>EOM Related Expenses</b>	
Principal Investigator/co-Principles investigator/Co-investigator salary, fringe benefits and related expenses	Not allowed
<b>OOE Related Expenses</b>	
Financial assistance for USPC faculty wishing to spend significant time at NUS or vice-versa as part of the joint teaching and/or education research project	Allowed if the trips are necessary to accomplish the project objectives. The items of financial assistance is provided in accordance to your institutions' human resource and finance guidelines.
Books and specialised journals relevant to the research	Books and specialised journals are allowed only if these are directly related to the project and are not available in the institution's libraries. The funding for journal subscription would be restricted to the duration of the project.
Software and software licenses	Allowed, if software is directly relevant to the research area or necessary to accomplish the project objectives, and are not already licensed by the institution.  Software licenses should not be longer than the project duration. If licence exceeds project duration, it should be clearly indicated in justification of budget and will be subject to the grantors' approval.
Stationary, photocopying charges & printer consumables	Allowed
Organisation of focus group discussions/ workshops/ seminars / conferences  <ul style="list-style-type: none"> <li>- Token of appreciation for focus group discussions</li> <li>- Conference meals</li> <li>- Conference-related consumables</li> <li>- Printing charges</li> <li>- Honorarium for distinguished presenters</li> </ul>	Allowed provided this is within the scope of the project and has been provided for in the grant proposal and approved by the grantors.
<b>Purchase of Equipment</b>	
IT equipment	Purchase of computer equipment and printers are generally not allowed unless these are deemed essential to the project, specifically provided for in the grant proposal and approved by the grantors.